

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**

**Regular Board Meeting Minutes**

December 21, 2023, 2:00 p.m. at District Office  
16733 Placer Hills Road, Meadow Vista CA. 95722

**I. CALL TO ORDER**

President Nevins called the meeting to order at 2.00 p.m.

**II. ROLL CALL**

**DIRECTORS PRESENT:** Pauline Nevins, President  
**vacant**, Vice-President  
Tom Kane, Board Treasurer  
Ronald Tucker, Director & CSDA Rep  
Trisha Di Paola, Director & ACWA/JPIA Rep  
Paul Nicholas, appointed and sworn in under Item V.A.

**DIRECTORS ABSENT:** none

**OTHERS PRESENT:** Jason Tiffany, General Manager  
Robert Brown, Field Manager  
Mary Ambrosoli, Secretary to the Board

**MEMBERS OF THE PUBLIC:** none

**III. REVIEW AND APPROVAL OF MINUTES**

**M/S Tom Kane/Ron Tucker** to accept the November 16, 2023, Regular Meeting minutes.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes  4  Nays  Abstain  Absent  1

Motion Result: Passed  Failed

**IV. PUBLIC FORUM**

None

**V. GENERAL BUSINESS**

**A. DISCUSSION AND ACTION RE: APPOINTMENT OF NEW DIRECTOR**

**M/S TOM KANE/TRISHA DI PAOLA** to appoint Paul Nicholas as a Director.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes  4  Nays  Abstain  Absent  1

Motion Result: Passed  Failed

Oath of Office was conducted, Paul Nicholas sworn in as Director

**B. DISCUSSION AND ACTION RE: CSDA MEMBERSHIP RENEWAL**

**M/S TOM KANE/TRISHA DI PAOLA** to not renew the CSDA membership.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes  5  Nays  Abstain  Absent

Motion Result: Passed  Failed

**C. DISCUSSION AND ACTION RE: ELECTION OF BOARD OFFICERS**

The following slate is effective January 1, 2024.

**M/S RON TUCKER/TOM KANE** to adopt, via slate, the following motion:

- President: Pauline Nevins
- Vice President: Tom Kane
- Treasurer: Trisha Di Paola
- Director: Ron Tucker
- Director ACWA/JPIA rep: Paul Nicholas

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes  5  Nays  Abstain  Absent

Motion Result: Passed  Failed

**D. DISCUSSION AND ACTION RE: DRAFT EMPLOYEE BENEFITS AD-HOC COMMITTEE**

Discussion was held regarding the ad-hoc committee to review employee benefits as recommended by the District's Compensation Ad-Hoc Committee, and Bryce Consulting's 2023 Compensation Report. Estimated completion date is 3/7/2024.

**M/S TOM KANE/RON TUCKER** to approve ad-hoc committee to explore employee benefits.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes  5  Nays  Abstain  Absent

Motion Result: Passed  Failed

**E. DISCUSSION AND ACTION RE: APPROVAL OF HILLSDALE CHANGE ORDER IN THE SUM OF \$27,670**

Discussion was held regarding change order as part of the Hillsdale Irrigation Mainline Replacement Project to be funded by the Irrigation and Repair and Replacement Fund.

**M/S PAULINE NEVINS/RON TUCKER** to approve change order for approximately 200 feet of driveway upon receiving a permanent easement from the homeowner at 2127 Hillsdale Road.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes  5  Nays  Abstain  Absent

Motion Result: Passed  Failed

**F. DISCUSSION AND APPROVAL OF DECEMBER NEWSLETTER**

**M/S TOM KANE/TRISHA DI PAOLA** to approve the December newsletter.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes  5  Nays  Abstain  Absent

Motion Result: Passed  Failed

**G. DISCUSSION AND ACTION RE: PURCHASE OF LAPTOP AND CELLPHONE FOR DISTRICT BOARD SECRETARY**

**M/S TOM KANE/RON TUCKER** to approve purchase of laptop and cellphone for use by Secretary to the Board.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes  5  Nays  Abstain  Absent

Motion Result: Passed  Failed

**H. FIELD REPORT**

The Board reviewed the November 2023 field report provided in the Board packet and as presented by District Field Manager Robert Brown.

**E. GENERAL MANAGER'S REPORT**

The GM discussed the following topics:

1. Update on audit: FY 2023 audit has been completed and General Manager will present a FY 2023 year end review at the February Board meeting.
2. Update on grants: \$40k rate study and fees.
3. Update on consolidation exploration with PCWA: Meeting scheduled for January 23, 2024 with PCWA to review customer and water usage data.
4. Management Continuity Report: Completion of this report continues.

**VI. FINANCIAL**

**A. TREASURER'S REPORT - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID**

**M/S TOM KANE/RON TUCKER** to accept the Treasurer's report for November 2023.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes  5  Nays  Abstain  Absent

Motion Result: Passed  Failed

**VII. GENERAL DISCUSSION AND CALENDAR REVIEW**

The Board and staff discussed future agenda items.

Updated list of potential agenda items:

Audit update

Budget reviews

Approval of easement, design, and construction located at 2127 Hillsdale Rd.

**VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME**

**M/S TOM KANE/TRISHA DI PAOLA** to set our next Board of Directors' meeting for February 15, 2024.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes  5  Nays  Abstain  Absent

Motion Result: Passed  Failed

**IX. ADJOURNMENT**

**M/S PAUL NICHOLAS/TRISHA DI PAOLA** to adjourn December meeting.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals:    Ayes  5    Nays     Abstain     Absent


Motion Result:    Passed     Failed

President Nevins adjourned the meeting at 4:20 p.m.

Respectfully Submitted,

  
 \_\_\_\_\_  
 Jason Tiffany for Mary Ambrosoli  
 Secretary to the Board

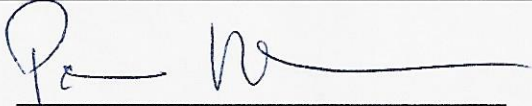
Approved,

  
 \_\_\_\_\_  
 Pauline Nevins  
 President of the Board

Dated: 2-15-24

Midway Heights County Water District

All cited Attachments, Ordinances, Resolutions, and Policies are public information and are on file with the District. Copies are available upon request at the District Office.

<b>Title</b>	Employee Health Benefits Ad Hoc Committee	
<b>Purpose</b>	Research available PERS cafeteria-style health benefits with the goal of bringing field staff benefits closer to market as recommended by the District's Compensation Ad-Hoc Committee and Bryce Consulting's 2023 Compensation Report.	
<b>Estimated Completion Date:</b> March 7, 2024  <b>Board Action:</b> March 21, 2024	<b>Director Fees Authorized:</b> <input type="checkbox"/> Y <input type="checkbox"/> N <b>Number of Authorized Meetings:</b> <b>Access to District Counsel:</b> <input type="checkbox"/> Y <input type="checkbox"/> N	
<b>Committee Members</b>  No more than two Directors may serve together.	Director 1. Tom Kane, Chair Director 2. Pauline Nevins Non-Director 1. Jason Tiffany, GM	
<b>Committee Scope</b>	<ul style="list-style-type: none"> <li>• Review current and past Health Care Plan Options.</li> <li>• Research health benefit plans offered by the comparable water districts identified in Bryce Consulting's Compensation Report</li> <li>• Calculate fiscal impact to FY2025 District budget of identified plans.</li> </ul>	
<b>What is Out of Scope</b>	Matters unrelated to employee health benefits.	
<b>Deliverables</b>	For discussion and approval at March 21, 2024 Board meeting: <ul style="list-style-type: none"> <li>• A report identifying selected PERS cafeteria-style health benefit options for field staff.</li> <li>• A budget report identifying costs associated with identified health benefit options. Total costs drafted into the FY2025 budget by GM. Any increased benefits would take effect July 2024.</li> </ul>	
<b>Approval</b>	<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">   <hr style="width: 100%;"/> Pauline Nevins, President </div> <div style="text-align: center;"> <u>12/21/2023</u>  Date </div> </div>	