

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

May 18, 2023, 2:00 p.m. at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

President Nevins called the meeting to order at 2:00 p.m.

II. ROLL CALL

DIRECTORS PRESENT: Pauline Nevins, President
Richard Goodwin, Vice-President
Dave Baker, Board Treasurer
Tom Kane, Director & ACWA/JPIA Rep.
Ronald Tucker, Director & CSDA Rep, arrived at 2:02 p.m.

DIRECTORS ABSENT: None

OTHERS PRESENT: Jason Tiffany, GM and Board Secretary
Robert Brown, Field Manager, MHCWD

MEMBERS OF THE PUBLIC: Jeremy Shepard, Director of Technical Services, PCWA
Brian Rickards, P.E., Planning and Development Service Manager, PCWA
Laura Rodarte, P.E., Associate Engineer

III. REVIEW AND APPROVAL OF MINUTES

M/S Dave Baker / Tom Kane to accept the April 20, 2023, Regular Meeting minutes, as written.

| | | | | | | | | |
|-----------------|-----|-------------------------------------|-----|--------------------------|---------|--------------------------|--------|--------------------------|
| Pauline Nevins | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Dave Baker | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Tom Kane | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Ronald Tucker | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes 5 Nays Abstain Absent

Motion Result: Passed Failed

IV. PUBLIC FORUM -- None

V. GENERAL BUSINESS

A. CONSENT CALENDAR --None

B. DISCUSSION AND POSSIBLE ACTION RE: EXPLORATION OF CONSOLIDATION OF THE DISTRICT WITH PLACER COUNTY WATER AGENCY

PCWA staff, Jeremy Shepard, Brian Rickards and Laura Rodarte, provide an overview of the consolidation process.

M/S Richard Goodwin/Dave Baker to approve sending a Consolidation Exploration Letter submitted to PCWA

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|-----------------|-----|-------------------------------------|-----|--------------------------|---------|--------------------------|--------|--------------------------|
| Pauline Nevins | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Dave Baker | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Tom Kane | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Ronald Tucker | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

C. DISCUSSION AND ACTION RE: ALTERNATIVES PRESENTED BY AD-HOC COMMITTEE FOR OFFICE TECHNICIAN/BOARD SECRETARY HIRE

M/S Tom Kane/Richard Goodwin to approve Robert Half, Talent Solutions, for recruitment of an employee to fill this position under the terms of contract to hire.

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|-----------------|-----|-------------------------------------|-----|--------------------------|---------|--------------------------|--------|--------------------------|
| Pauline Nevins | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Dave Baker | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Tom Kane | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Ronald Tucker | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

D. DISCUSSION AND ACTION RE: DRAFT OF FY 2024 BUDGET BY AD-HOC COMMITTEE

M/S Richard Goodwin/Paulin Nevins to amend the budget as presented by reducing the COLA for staff from the currently approved policy formula of 8.46% to 5%.

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|-----------------|-----|-------------------------------------|-----|-------------------------------------|---------|--------------------------|--------|--------------------------|
| Pauline Nevins | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Dave Baker | Aye | <input type="checkbox"/> | Nay | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Tom Kane | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Ronald Tucker | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes 4 Nays 1 Abstain Absent

Motion Result: Passed Failed

M/S Dave Baker/Paulin Nevins to amended the budget as presented by reducing the COLA for Board Directors by reducing the proposed per meeting rate of \$130.05 to \$120.00.

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|-----------------|-----|-------------------------------------|-----|--------------------------|---------|--------------------------|--------|--------------------------|
| Pauline Nevins | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Dave Baker | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Tom Kane | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Ronald Tucker | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes 5 Nays Abstain Absent

Motion Result: Passed Failed

M/S Dave Baker/Paulin Nevins to approve the budget as amended.

| | | | | | | | | |
|-----------------|-----|-------------------------------------|-----|--------------------------|---------|--------------------------|--------|--------------------------|
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| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
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| Ronald Tucker | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes 5 Nays Abstain Absent

Motion Result: Passed Failed

E. FIELD REPORT

The Board reviewed the report as provided in the Board packet and as presented by the District's Field Manager Robert Brown.

F. GENERAL MANAGERS REPORT

The GM discussed these topics:

1. Review of the Management Continuity Plan.
2. Update on reimbursement to the District for costs incurred in the removal of a concrete structure covering a District main line.

VI. FINANCIAL

A. TREASURER'S REPORT - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

M/S Richard Goodwin/ Pauline Nevins to accept the report for March 2023.

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|-----------------|-----|-------------------------------------|-----|--------------------------|---------|--------------------------|--------|--------------------------|
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| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
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| Ronald Tucker | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes 5 Nays Abstain Absent

Motion Result: Passed Failed

VII. GENERAL DISCUSSION AND CALENDAR REVIEW

The following topic were considered as future agenda items:

- Reimbursement to the District for costs incurred in the removal of a concrete structure covering a District main line.
- Consideration of study for water connection fees
- Budget amendments for staffing.
- Management Continuity Plan presentation.
- District newsletter

VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next regular meeting is set for June 15, 2023, at 2:00 p.m. at the District Office.

IX. CLOSED SESSION:

1. Directors met at 5:15 p.m. without staff or the public present for a public employee performance evaluation of the General Manager. (Government Code, §54957.)
2. Returned to Open Session @ 5:25 p.m. nothing to report.

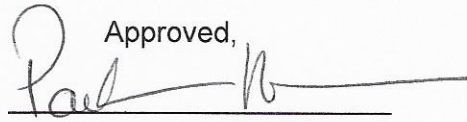
X. ADJOURNMENT

President Nevins adjourned the meeting at 5:26 p.m.

Respectfully Submitted,



Jason Tiffany
Secretary to the Board
Midway Heights County Water District

Approved,


Pauline Nevins
President of the Board

Dated: 6-15-2023

Midway Heights County Water District
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with the District.
Copies are available upon request.