

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**

**Regular Board Meeting Minutes**

November 17, 2022, 2:00 P.M. at District Office  
16733 Placer Hills Road, Meadow Vista CA. 95722

**I. CALL TO ORDER**

President Goodwin called the meeting to order at 2:00 P.M.

**II. ROLL CALL**

DIRECTORS PRESENT: Richard Goodwin, President  
Pauline Nevins, Vice-President  
Don Rushton, District Treasurer  
Tom Kane, ACWA/JPIA Representative  
Ronald Tucker, CSDA Representative

DIRECTORS ABSENT: None

OTHERS PRESENT: Jason Tiffany, General Manager and Board Secretary

MEMBERS OF THE PUBLIC: Dave Baker

**III. REVIEW AND APPROVAL OF MINUTES**

**M/S Tom Kane/ Ronald Tucker** to accept the September 15, 2022 minutes as written.

|                 |     |                                     |     |                          |         |                          |        |                          |
|-----------------|-----|-------------------------------------|-----|--------------------------|---------|--------------------------|--------|--------------------------|
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Pauline Nevins  | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Don Rushton     | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Tom Kane        | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Ronald Tucker   | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes  Nays  Abstain  Absent

Motion Result: Passed  Failed

**IV. PUBLIC FORUM -- None**

**V. GENERAL BUSINESS**

**A. CONSENT CALENDAR**

1. Directors Reports -- None.
2. Miscellaneous Information and Correspondence -- None.

**B. DISCUSSION & ACTION RE: AGENDA PREPARATION & APPROVAL PROCESS**

**M/S Richard Goodwin/Ronald Tucker** to approve the proposed changes to the wording of District Code §§ 2.2.5.1, 2.2.5.4, and 2.2.6, regarding the respective roles of the President and the Secretary, and preparation of the adopting resolution for the next meeting and District Code § 2.2.7 regarding the Consent Calendar.

|                 |     |                                     |     |                                     |         |                          |        |                          |
|-----------------|-----|-------------------------------------|-----|-------------------------------------|---------|--------------------------|--------|--------------------------|
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/>            | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Pauline Nevins  | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/>            | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Don Rushton     | Aye | <input type="checkbox"/>            | Nay | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Tom Kane        | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/>            | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Ronald Tucker   | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/>            | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes  Nays  Abstain  Absent

Motion Result: Passed  Failed

**C. DISCUSSION & ACTION RE: BID SELECTION FOR THE HILLSDALE IRRIGATION MAINLINE REPLACEMENT**

**M/S Don Rushton/Pauline Nevins** to award the contract to the apparent low bidder, Hanson Brothers Enterprises, INC once the required insurance and bonds have been issued and authorizing the filing of a Categorical Exemption Declaration with the County.

|                 |     |                                     |     |                          |         |                          |        |                          |
|-----------------|-----|-------------------------------------|-----|--------------------------|---------|--------------------------|--------|--------------------------|
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Pauline Nevins  | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Don Rushton     | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Tom Kane        | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Ronald Tucker   | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes  Nays  Abstain  Absent

Motion Result: Passed  Failed

**D. DISCUSSION & ACTION RE: AD-HOC COMMITTEE PROCEDURES**

**M/S Richard Goodwin/Tom Kane** to table this item until reviewed by the attorney.

|                 |     |                                     |     |                          |         |                          |        |                          |
|-----------------|-----|-------------------------------------|-----|--------------------------|---------|--------------------------|--------|--------------------------|
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Pauline Nevins  | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Don Rushton     | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Tom Kane        | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Ronald Tucker   | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes  Nays  Abstain  Absent

Motion Result: Passed  Failed

**E. FIELD REPORT**

The Board reviewed the report and asked questions about the listed activities. An overview of the progress of the Irrigation Reservoir Improvements was given.

**F. GENERAL MANAGERS REPORT**

An overview of CalWARN, an organization of utilities that gives support to other utilities in times of crisis was given. The GM asked that the District consider a donation of \$250 to help fund the all-volunteer organization. The Board asked for this to be placed on the next agenda.

**VI. FINANCIAL**

**A. TREASURER'S REPORT - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID**

M/S Pauline Nevins/Richard Goodwin to accept the reports for September and October 2022.

|                 |     |                                     |     |                          |         |                          |        |                          |
|-----------------|-----|-------------------------------------|-----|--------------------------|---------|--------------------------|--------|--------------------------|
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| Pauline Nevins  | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
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| Ronald Tucker   | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |

Board Totals: Ayes  Nays  Abstain  Absent

Motion Result: Passed  Failed

**VII. GENERAL DISCUSSION AND CALENDAR REVIEW**

The Board reviewed the calendar.

**VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME**

M/S Richard Goodwin/Pauline Nevins to set for December 15, 2022, at 2:00 P.M. as the next regular meeting.

|                 |     |                                     |     |                          |         |                          |        |                          |
|-----------------|-----|-------------------------------------|-----|--------------------------|---------|--------------------------|--------|--------------------------|
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
| Pauline Nevins  | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent | <input type="checkbox"/> |
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Board Totals: Ayes  Nays  Abstain  Absent

Motion Result: Passed  Failed

**IX. CLOSED SESSION: GM ANNUAL PERFORMANCE EVALUATION**

The Board went into closed session at 3:50 PM for discussion of confidential personnel matters as provided under Government Code sections 54954.5(e) and 54957. The Board returned to open session at 4:40 P.M. No action was reported.

**X. ADJOURNMENT**

President Goodwin adjourned the meeting at 4:41 P.M.

Respectfully Submitted,



Jason Tiffany  
Secretary to the Board  
Midway Heights County Water District

Approved,



Richard Goodwin  
President of the Board

Dated: 12-15-2022

Midway Heights County Water District  
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County Water District.  
Copies are available upon request.