

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

January 16, 2025, 2:00 p.m. at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

President Nevins called the meeting to order at 2.00 p.m.

II. ROLL CALL

DIRECTORS PRESENT: Pauline Nevins, President
Stan Burton, Vice-President
Trisha Di Paola, Board Treasurer
Geoff Teigen, Director & ACWA/JPIA
Ronald Tucker, Director

DIRECTORS ABSENT:

OTHERS PRESENT: Teddi Deppner, Board Secretary
Jason Tiffany, General Manager
Wyatt Paul, Field Operations
Michaelangelo Taylor, Field Operations
Hannah Osborn, Office Technician

MEMBERS OF THE PUBLIC: None

III. REVIEW AND APPROVAL OF MINUTES

M/S Stan Burton / Trisha Di Paola to accept the December 19, 2024, Regular Meeting minutes as presented.

Ayes – Geoff Teigen, Trisha Di Paola, Stan Burton, Pauline Nevins

Abstain – Ronald Tucker

Motion passed.

IV. PUBLIC FORUM

None.

V. GENERAL BUSINESS

A. DISTRICT OVERVIEW AND ORIENTATION FOR NEW BOARD MEMBERS

General Manager Jason Tiffany provided an overview of District history and operations for the benefit of new Board members. Office Technician Hannah Osborn provided a tour of the website, including useful document and link locations.

B. DISCUSSION & ACTION RE: THE DISTRICT CONTINUITY PLAN

The latest version of the continuity plan was reviewed and discussed. The Board will continue to review and discuss again at the next regular meeting.

C. DISCUSSION & ACTION RE: ADVERTISEMENT OF OFFICE & OPERATION HOURS

By unanimous agreement, the Board approved the following actions:

1. The District's hours of operation will be posted to the website.
2. An emergency contact phone number will be posted on the District office door.
3. The office hours for the Office Technician will be posted on the door, updated as needed ("out to lunch", etc).

D. FIELD REPORT

Wyatt Paul presented the December 2024 field report.

E. GENERAL MANAGER'S REPORT

1. Exploration of consolidation of the District with Placer County Water Agency

PCWA to present their findings at their February 6 Board meeting. Director Nevins and Jason are planning to attend, and all Directors are welcome. The Board Secretary will email the meeting time and location. Pending the results of that presentation, we will consider hosting the PCWA presentation for our community as well. The Board voted unanimously that if such meeting is to be done, it shall be held at the Meadow Vista Community Center.

2. Treated PRV replacement project

Staff verified the parts for the project that we currently have available in inventory. Engineer Dean Marsh recommended materials be purchased in advance of the project, and he is drafting an estimate of cost to present to the Board for approval to go to bid.

3. Website accessibility

We are reviewing the website's compliance with new accessibility laws. Our site is compliant, but the documents we provide on the website are not. Staff is investigating solutions.

VI. FINANCIAL

F. REVIEW OF TREASURER'S REPORT

M/S Stan Burton / Trisha Di Paola to accept the Treasurer's report of Fund Summaries, Transfers, and Checking Account Reconciliation Registers for December 2024 as presented.

All ayes - Motion passed unanimously.

VII. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board and staff discussed future agenda items.

Updated list of potential agenda items:

1. Management Continuity Plan update
2. Water Quality presentation
3. Communications policy
4. Approval to go to bid for new auditors contract
5. PCWA consolidation exploration presentation
6. LAFCO presentation
7. Audit for Fiscal Year 2024
8. End of Year Budget Review for Fiscal Year 2024
9. Six Month Budget Review for Fiscal Year 2025
10. Moving posting location for Placer Hills & Oak Hill closer to mailboxes
11. Approval to go to bid for treated PRV replacement project

President Nevins announced Director Burton to replace Director Di Paola on the FY 2024 Employment Policy Ad-Hoc Committee, freeing Director Di Paola for other Board duties.

VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next meeting will be held on February 20, 2025 at 2:00 p.m. at the District Office.

IX. RECESS

M/S Stan Burton / Trisha Di Paola to take a five-minute recess, returning at 3:37 p.m. Motion approved by unanimous consent.

X. CONFERENCE- POTENTIAL LITIGATION


Closed session for conference with legal counsel concerning anticipated litigation (Gov Code 54956.9, subd (d)(2)) – real property dispute with Jeffrey and Jaimey Mulvaney Clark.

The Board went into closed session at 3:38 p.m. The Board came out of closed session at 5:03 p.m. No reportable action.

XI. ADJOURNMENT


M/S Stan Burton / Trisha Di Paola to adjourn the meeting at 5:03 p.m. Motion passed by unanimous consent.

Respectfully Submitted,



Teddi Deppner
Secretary to the Board

Approved,



Pauline Nevins
President of the Board

Dated: 2/20/25

Midway Heights County Water District

All cited Attachments, Ordinances, Resolutions, and Policies are public information and are on file with the District. Copies are available upon request at the District Office.