

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**

**Regular Board Meeting Minutes**

May 20, 2021 @ 7:00 P.M.

**Note:** Pursuant to the Governor's Executive Order N-29-20 and given the state of emergency regarding the threat of COVID-19, the meeting was held via webinar.

**I. CALL TO ORDER**

With a quorum present, President David Wiltsee called the meeting to order at approximately 7:03 PM.

**II. ROLL CALL**

**DIRECTORS PRESENT:** David Wiltsee, President  
Richard Goodwin, Vice President  
Jim Mehl, District Treasurer  
Craig Stone  
Don Rushton

**DIRECTORS ABSENT:** None

**OTHERS PRESENT:** Jason Tiffany, General Manager and Board Secretary  
Larry Bain, CPA, District Auditor

**MEMBERS OF THE PUBLIC:** Pauline Nevins  
Sue Carmichael  
Marilyn Sommerdorf

**III. REVIEW AND APPROVAL OF MINUTES**

**M/S Richard Goodwin/Jim Mehl** moved to accept the **March 18, 2021** minutes as written.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="5"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**M/S Richard Goodwin/Jim Mehl** moved to accept the **April 15, 2021** minutes as amended.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals            Aye     Nay     Absent     Abstain

Passed Unanimously:    Yes

**IV. PUBLIC FORUM**

Pauline Nevins asked if Elyon Strategies had sent the District a list of references of water agencies that they had worked with. The General Manager stated that they had not.

**V. GENERAL BUSINESS**

**A. CONSENT CALENDAR**

- 1. DIRECTORS REPORTS-none
- 2. MISCELLANEOUS INFORMATION AND CORRESPONDENCE-none.

**B. DISCUSSION AND ACTION RE: REVIEW OF THE DRAFT AUDIT REPORT & FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDING JUNE 30, 2020**

The audit report was reviewed by the Board and staff.

M/S Jim Mehl/ Don Rushton moved to accept the audit. The Board took public comment concerning the CalPERS pension fund. The General Manager asked the auditor, Larry Bain CPA, and the current and prior District Treasurer if they had noticed any fraud or graft. All three stated that they had not.

Craig Stone	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Richard Goodwin	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Donald Rushton	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
David Wiltsee	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Jim Mehl	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>

Board Totals            Aye     Nay     Absent     Abstain

Passed Unanimously:    Yes

**C. DISCUSSION AND ACTION RE: CONSIDER APPROVAL OF A CONTRACT FOR STRATEGIC-PLANNING FRAMEWORK IN AN AMOUNT NOT TO EXCEED \$20,000.**

The Board and staff discussed the topic. Public comment was taken.

M/S Richard Goodwin/Don Rushton moved to table the topic until after the current round of this year's PCWA grants were approved by the PCWA Board and to have the MHCWD Board President and General Manager discuss this grant with PCWA.

Craig Stone	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Richard Goodwin	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Donald Rushton	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
David Wiltsee	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Jim Mehl	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>



Board Totals            Aye     Nay     Absent     Abstain

Passed Unanimously:    Yes

**D. FIELD REPORT**

The Board reviewed the field reports. The highlights were two emergency repairs to the treated water system and that all three treated water tanks were cleaned and inspected by Inland Potable, Inc.

**E. GENERAL MANAGERS REPORT**

The General Manager reported that PCWA staff had recommended awarding the District \$414,819 in grants for irrigation main upgrades, fire protection upgrades, improvements to the operation at the District's irrigation reservoir and recovery of capacity at the reservoir.

**VI. FINANCIAL.**

**A. DISCUSSION AND ACTION RE: END OF YEAR REVIEW OF FY 2020 BUDGET**

M/S Jim Mehl/ Richard Goodwin moved to accept the budget review.

Craig Stone	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Richard Goodwin	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Donald Rushton	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
David Wiltsee	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Jim Mehl	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>

Board Totals            Aye     Nay     Absent     Abstain

Passed Unanimously:    Yes

**B. DISCUSSION AND ACTION RE: AGED RECEIVABLES REPORT**

The Board reviewed the report.

**C. TREASURER'S REPORT- APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID FOR APRIL 2021**

M/S Richard Goodwin / Craig Stone moved to accept the report.

Craig Stone	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Richard Goodwin	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Donald Rushton	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
David Wiltsee	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>
Jim Mehl	Aye	<input checked="" type="text" value="X"/>	Nay	<input type="text"/>	Absent	<input type="text"/>	Abstain	<input type="text"/>

Board Totals            Aye     Nay     Absent     Abstain

Passed Unanimously:    Yes

## VII. BOARD/STAFF GENERAL DISCUSSION AND CALENDAR REVIEW

Future agenda items:

1. FY 2022 Budget.
2. Construction contracts for irrigation system.
3. SB998 disconnections of residential water service for nonpayment.
4. Amendments to District code book section 6.3.1 treated water service connection charges, section 6.5.2 treated reconnection charges, section 6.5.3 irrigation water connection and reconnection charges.
5. Discussion and action on how to include public comments into minutes.
6. Discussion and action concerning Director's reports.
7. Ethics policy for appointing Board members.
8. Consent Calendar items.
9. Format of minutes.

## VIII. ADJOURNMENT

President Wiltsee adjourned the meeting at 9:47 PM.

Respectfully Submitted,



Jason Tiffany  
Secretary to the Board  
Midway Heights County Water District

Approved,



Richard Goodwin  
Vice-President of the Board

Dated: 7-12-2021

Midway Heights County Water District  
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County  
Water District.  
Copies are available upon request.