

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

July 15, 2021, 7:00 P.M. at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

With a quorum present, President Richard Goodwin called the meeting to order at approximately 7:00 PM.

II. ROLL CALL

- DIRECTORS PRESENT: Richard Goodwin, President
Don Rushton Vice-President.
Jim Mehl, District Treasurer
DIRECTORS ABSENT: Craig Stone, ACWA/JPIA Representative
One Seat Vacant
OTHERS PRESENT: Jason Tiffany, General Manager-Secretary to the Board
MEMBERS OF THE PUBLIC: Marceline Guyette
Bruce Kranz
Pauline Nevins (appointed to Board under item V-A)

III. REVIEW AND APPROVAL OF MINUTES

M/S Don Rushton/ Jim Mehl moved to accept the June 17, 2021 minutes as amended.

Table with 7 columns: Name, Aye, Nay, Absent, Abstain. Rows include Richard Goodwin, Jim Mehl, Donald Rushton, Craig Stone, Vacant, Board Totals, and Passed Unanimously.

IV. PUBLIC FORUM

None.

V. GENERAL BUSINESS

A. DISCUSSION AND ACTION RE: APPOINTMENT TO THE BOARD OF DIRECTORS OF MHCWD DUE TO VACANCY

Three members of the public, Marceline Guyette, Bruce Kranz and Pauline Nevins were interviewed by the Board.

M/S Jim Mehl/ Don Rushton moved to appoint Pauline Nevins to the Board.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

B. ELECTION OF BOARD OFFICERS

M/S Jim Mehl/ Don Rushton moved to elect Richard Goodwin as Board President, Donald Rushton as Board Vice President, Jim Mehl as Board Treasurer, elect Craig Stone as ACWA/JPIA representative and Pauline Nevins as CSDA representative.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

C. CONSENT CALENDAR

1. DIRECTORS REPORTS-none.
2. MISCELLANEOUS INFORMATION AND CORRESPONDENCE-none.

D. DISCUSSION AND ACTION RE: DISTRICT COUNSEL DRAFT OF GRAND JURY REPLY

M/S Richard Goodwin/ Jim Mehl moved to amend the draft memo with "Although the District is already in compliance with AB 2257, the District will, for clarity, add a direct link to the latest Agenda on its Home page.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

E. DISCUSSION AND ACTION RE: SB998 DISCONNECTIONS OF RESIDENTIAL WATER SERVICE FOR NONPAYMENT

M/S Jim Mehl/Richard Goodwin moved that we adopt the "Policy on Disconnection of Residential Water Service for Nonpayment", authorize staff to secure services for the translation of the disconnection policy and termination notices into the languages required by SB 998 and to secure services for adding the required documents to the District's website.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>

Passed Unanimously: Yes

F. DISCUSSION AND ACTION RE: APPROVAL OF SERVICE CONTRACT WITH DISTRICT ENGINEER, SAUERS ENGINEERING, INC AND APPROVAL OF EXPENDITURES FOR CONSTRUCTION SUPPORT.

M/S Jim Mehl/Don Rushton moved that we authorize \$19,500 for design and construction management with Sauers Engineering, for the project titled "Recover Capacity and Improve Operation at District Reservoir."

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>

Passed Unanimously: Yes

G. DISCUSSION AND POSSIBLE ACTION RE: STRATEGIC PLANNING AND FUNDING OF ENROLLMENTS IN THE CSDA ON-LINE COURSE OFFERING, "STRATEGIC PLANNING FOR SPECIAL DISTRICTS."

The General Manager explained that PCWA had stated that they would give the District an 18 month extension on the grant for the strategic plan.

H. FIELD REPORT

The Board reviewed the field reports.

I. GENERAL MANAGERS REPORT

The General Manager stated that the District should send out a newsletter letting the customers know about the grants the District has recently received and that the District has the means to process automatic payments.

VI. FINANCIAL.

A. TREASURER'S REPORT- APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

Director Mehl reported that everything looked right.

M/S Richard Goodwin / Pauline Nevins moved to accept the report.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

VII. BOARD/STAFF GENERAL DISCUSSION AND CALENDAR REVIEW

Current list of unscheduled agenda items:

1. Policy re: fund descriptions and balances.
2. Amendments to District code book section 6.3.1 treated water service connection charges, section 6.5.2 treated reconnection charges, section 6.5.3 irrigation water connection and reconnection charges.
3. Consent Calendar content.
4. Policy re: Directors Reports.
5. Policy re: Board members who share a household.
6. Policy re: Ethics for appointing Board members.
7. Policy re: Format/content of minutes, inclusion of public comments.
8. Policy re: Budgeting methodology (Zero Based Budgeting, etc.)
9. Consideration of a part-time office worker.
10. Examine status and adequacy of current website.

VIII. NEXT REGULAR MEETING DATE

The Board President, acknowledging the need for a break from the steady pace since January, announced September 16, 2021, as the next regular session of the Board.

IX. CLOSED SESSION: GENERAL MANAGER PERFORMANCE EVALUATION

Public employee performance evaluation involving the General Manager under Government Code sections 54954.5(e) and 54957.

The Board went into closed session at 9:30 PM.

X. RETURN TO OPEN SESSION

The Board came out of closed session at 9:50 PM and reported that they had approved the General Manager's self-evaluation.

XI. ADJOURNMENT

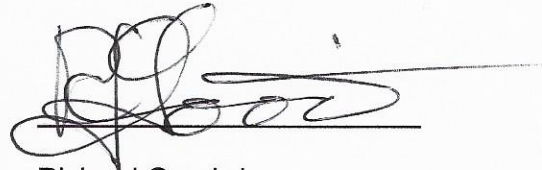
President Goodwin adjourned the meeting at 9:51 PM.

Respectfully Submitted,

Approved,



Jason Tiffany
Secretary to the Board
Midway Heights County Water District



Richard Goodwin
President of the Board

Dated: 9-16-2021

Midway Heights County Water District
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County
Water District.

Copies are available upon request.