

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

March 18, 2021 @ 7:00 P.M.

Note: Pursuant to the Governor's Executive Order N-29-20, and given the state of emergency regarding the threat of COVID-19, the meeting was held via webinar.

I. CALL TO ORDER

With a quorum present, President David Wiltsee called the meeting to order at approximately 7:10 PM.

II. ROLL CALL

DIRECTORS PRESENT: Craig Stone, Donald Rushton, Jim Mehl, Richard Goodwin, David Wiltsee-left meeting due to technical difficulties at approximately 7:20 PM, Vice President Goodwin took over running the meeting during approval of the minutes.

DIRECTORS ABSENT: None

OTHERS PRESENT: Jason Tiffany, General Manager-Secretary to the Board

MEMBERS OF THE PUBLIC: Barbara Milton, Pauline Nevins, Tina Leahy

III. REVIEW AND APPROVAL OF MINUTES

M/S Jim Mehl/ Richard Goodwin moved to accept the January 18, 2021 minutes as amended.

Table with 5 columns: Name, Aye, Nay, Absent, Abstain. Rows include Craig Stone, Richard Goodwin, Donald Rushton, David Wiltsee, Jim Mehl.

Board Totals Aye 3 Nay Absent Abstain 2

Passed Unanimously: Yes

The minutes for February 18, 2021 were not approved at the March 18, 2021 meeting. Amendments were offered and the minutes to be reconsidered at the April 15, 2021 meeting.

IV. PUBLIC FORUM

Tina Leahy offered comments on Board operations.

**V. GENERAL BUSINESS**

**A. CONSENT CALENDAR**

**1. DIRECTORS REPORTS**

Director Stone read a statement to the Board about his concern of District governance. See attached document.

**B. DISCUSSION AND ACTION RE: STRATEGIC PLAN**

**M/S Jim Mehl/Don Rushton** moved to table this item until the April 15, 2021 meeting since Elyon Strategies and President Wiltsee were unable to attend meeting.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>
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Passed Unanimously: Yes

**C. DISCUSSION AND ACTION RE: AMENDMENT OF SECTION 1.1.A OF THE POLICIES & PROCEDURES MANUAL**

Comments from the District’s attorney concerning this subject:

“The District’s Board of Directors lacks legal authority to determine the qualifications for members of the District’s Board of Directors. The District’s Board of Directors also may not make job-related decisions about the General Manager based on his or her marital or family status. Therefore, the proposed resolution would not be legally enforceable, and, in the case of the General Manager, could constitute prohibited discrimination.”

Director Goodwin stated that he asked Director Wiltsee to contact the General Manager about having the attorney present. Director Wiltsee stated he did not want to spend additional legal fees without input from the Board.

Director Goodwin stated that he had additional questions for the attorney.

**M/S Richard Goodwin/Jim Mehl** proposed that the attorney be present at the next meeting for up to an hour.

After Board and public comment was taken, Director Goodwin withdrew his motion.

**D. DISCUSSION AND ACTION RE: ADJUSTING THE ADMINISTRATIVE DEADLINE IN CODE SECTION 2.2.6 FOR REQUESTING AGENDA ITEMS**

The Board asked the General Manager to draft the document to amend section 2.2.6 for agenda items so that the deadline is to be two weeks prior to the meeting.

**E. FIELD REPORT**

The Board reviewed the field reports.

**F. GENERAL MANAGER'S REPORT**

The General Manager's report was discussed. The report centered around concerns circulated by Director Mehl, Director Goodwin and members of the public. The General Manager stated that these concerns should be addressed. Public comment was taken.

**VI. FINANCIAL.**

**A. DISCUSSION AND ACTION RE: FY 2021 SIX-MONTH BUDGET REVIEW**

M/S David Wiltsee / Jim Mehl moved to accept the Budget as amended.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>

Passed Unanimously: Yes

**B. DISCUSSION AND ACTION RE: AGED RECEIVABLES**

The Board reviewed the report.

**C. TREASURER'S REPORT- APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID**

Director Mehl reported that everything looked great.

M/S Don Rushton / Craig Stone moved to accept the report.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>

Passed Unanimously: Yes

**VII. BOARD/STAFF GENERAL DISCUSSION AND CALENDAR REVIEW**

Future agenda items:

1. Amendments to District code book section 6.3.1 treated water service connection charges, section 6.5.2 treated reconnection charges, section 6.5.3 irrigation water connection and reconnection charges.
2. Amendments to District code book Section 2.2.2. Time and Place for Regular Meetings.
3. SB998 disconnections of residential water service for nonpayment.
4. FY 2020 Audit report.
5. FY 2022 budget.
6. Election for one regular and one alternate Special District representative seat on the Placer Local Agency Formation Commission.

### VIII. ADJOURNMENT

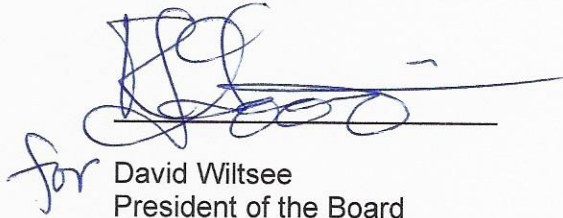
Vice-President Goodwin adjourned the meeting at 9:25 PM.

Respectfully Submitted,

Approved,



Jason Tiffany  
Secretary to the Board  
Midway Heights County Water District



for David Wiltsee  
President of the Board

Dated: 7-12-2021

Midway Heights County Water District  
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County  
Water District.

Copies are available upon request.