

# MIDWAY HEIGHTS COUNTY WATER DISTRICT

## Regular Board Meeting Minutes

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February 20, 2025, 2:00 p.m. at District Office  
16733 Placer Hills Road, Meadow Vista, CA 95722

### I. CALL TO ORDER

President Nevins called the meeting to order at 2.00 p.m.

### II. ROLL CALL

**DIRECTORS PRESENT:** Pauline Nevins, President  
Trisha Di Paola, Board Treasurer  
Geoff Teigen, Director & ACWA/JPIA  
Ronald Tucker, Director

**DIRECTORS ABSENT:** Stan Burton, Vice-President

**OTHERS PRESENT:** Teddi Deppner, Board Secretary  
Jason Tiffany, General Manager  
Wyatt Paul, Field Operations  
Hannah Osborn, Office Technician  
Larry Bain, CPA (video call)

**MEMBERS OF THE PUBLIC:** None

### III. REVIEW AND APPROVAL OF MINUTES

M/S Ronald Tucker / Trisha Di Paola to accept the January 16, 2024, Regular Meeting minutes as corrected.

Ayes – Ronald Tucker, Geoff Teigen, Trisha Di Paola, Pauline Nevins

Absent – Stan Burton

Motion passed unanimously with one absence.

### IV. PUBLIC FORUM

None.

### V. GENERAL BUSINESS

#### A. DISCUSSION & ACTION RE: AUDIT FOR FISCAL YEAR 2024

Presented by Larry Bain, CPA, via video call.

M/S Geoff Teigen / Ronald Tucker to accept the audit for fiscal year 2024 as presented.

Ayes – Ronald Tucker, Geoff Teigen, Trisha Di Paola, Pauline Nevins

Absent – Stan Burton

Motion passed unanimously with one absence.

## **B. DISCUSSION & ACTION RE: END OF YEAR BUDGET REVIEW FOR FISCAL YEAR 2024**

**M/S Pauline Nevins / Ronald Tucker** to accept the budget review for fiscal year 2024 as presented.

Ayes – Ronald Tucker, Geoff Teigen, Trisha Di Paola, Pauline Nevins

Absent – Stan Burton

Motion passed unanimously with one absence.

## **C. FIELD REPORT**

Wyatt Paul presented the January 2025 field report.

## **D. GENERAL MANAGER'S REPORT**

1. Update on phone and internet service. Upgraded to fiber optic for internet service, and now on a more cost-effective plan compared to what we had before.
2. PCWA grant for rate study and connection fee study in progress.
3. Website accessibility compliance is in progress.
4. Office and operations hours are now up on the website and the door.
5. Update on Management Continuity Plan.
6. Update on vacuum trailer quotes. We have two quotes for new ones, 150 gallon size, and they are similar in price. Used ones are rarely available, and tend to be close to the price of a new one. Need to decide whether to finance it or buy outright from the reserves.
7. Update on new auditor contract. The RFP is available for board review, if needed.

## **VI. FINANCIAL**

### **E. REVIEW OF TREASURER'S REPORT**

**M/S Ronald Tucker / Pauline Nevins** to accept the Treasurer's report of Fund Summaries, Transfers, and Checking Account Reconciliation Registers for January 2025 as presented.

Ayes – Ronald Tucker, Geoff Teigen, Trisha Di Paola, Pauline Nevins

Absent – Stan Burton

Motion passed unanimously with one absence.

## **VII. GENERAL DISCUSSION AND CALENDAR REVIEW**

General Manager Jason Tiffany provided an update on a Special Meeting set for March 4, 2025, at 5:30pm for the PCWA informational presentation regarding consolidation exploration. The Meadow Vista Community Center has been reserved for the meeting and we will notify customers via postcard and/or email as well as public posting.

President Nevins offered the board a chance to express interest in the LAFCO call for nominations and heard none.

President Nevins gave an update regarding the Employment Policy Ad Hoc Committee. The committee will present a draft of proposed revisions at the March regular board meeting.

The Board and staff discussed future agenda items.

Updated list of potential agenda items:

1. Six month budget review for fiscal year 2025
2. Auditor RFP review
3. Approval to go to bid for the treated PRV replacement project
4. Options for grandfathering the flat rate irrigation service
5. Review Ad Hoc Committee draft of Employment Policy updates
6. Budget Ad Hoc Committee
7. PCWA Consolidation
8. Management Continuity Plan update
9. Water quality presentation
10. Customer Communications Policy
11. Moving posting location for Placer Hills & Oak Hill closer to mailboxes

**VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME**

The next meeting will be held on March 20, 2025 at 2:00 p.m. at the District Office.

**IX. RECESS**

M/S Geoff Teigen / Trisha Di Paola to take a five-minute recess, returning at 4:20 p.m. Motion approved by unanimous consent.

**X. CONFERENCE - POTENTIAL LITIGATION**


Closed session for conference concerning anticipated litigation (Gov Code 54956.9, subd (d)(2)) – real property dispute with Jeffrey and Jaimey Mulvaney Clark.

The Board went into closed session at 4:20 p.m. The Board came out of closed session at 4:41 p.m. No reportable action.


**XI. ADJOURNMENT**

M/S Ronald Tucker / Trisha Di Paola to adjourn the meeting at 4:44 p.m. Motion passed by unanimous consent.

Respectfully Submitted,

  
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Teddi Deppner  
Secretary to the Board

Approved,

  
\_\_\_\_\_  
Pauline Nevins  
President of the Board  
Dated: 4/17/25

Midway Heights County Water District

All cited Attachments, Ordinances, Resolutions, and Policies are public information and are on file with the District. Copies are available upon request at the District Office.