

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**

**Regular Board Meeting Minutes**

October 21, 2021, 7:00 P.M. at District Office  
16733 Placer Hills Road, Meadow Vista CA. 95722

**I. CALL TO ORDER**

Treasurer Mehl called the meeting to order at 7:05 P.M., noting that there was not a quorum present, Director Mehl moved, and Director Nevins seconded, to adjourn the meeting to Monday October 25, 2021, at 7 P.M. The meeting was adjourned at 7:06 P.M.

The Secretary to the Board posted the required notice at the District office, stating the new time and date.

With a quorum present, President Goodwin called the meeting to order on October 25, 2021, at approximately 7:00 PM.

**II. ROLL CALL**

**DIRECTORS PRESENT:** Richard Goodwin, President  
Jim Mehl, District Treasurer  
Pauline Nevins, CSDA Representative

**DIRECTORS ABSENT:** Don Rushton Vice-President.  
Craig Stone, ACWA/JPIA Representative

**OTHERS PRESENT:** Jason Tiffany, General Manager-Secretary to the Board

**MEMBERS OF THE PUBLIC:** None.

**III. REVIEW AND APPROVAL OF MINUTES**

**M/S Jim Mehl/ Pauline Nevins** to accept the September 16, 2021 minutes as written.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**IV. PUBLIC FORUM**

None.

**V. GENERAL BUSINESS**

**A. CONSENT CALENDAR**

1. DIRECTORS REPORTS - none.
2. MISCELLANEOUS INFORMATION AND CORRESPONDENCE - none.

**B. BRIEFINGS RE: JPIA AND CSDA CURRENT EVENTS - none.**

**C. DISCUSSION AND ACTION RE: RESOLUTION 2021-02, AN AMENDMENT TO DISTRICT CODE 2.2.2 (LOCATION, TIME, AND DATE OF MEETINGS)**

M/S Jim Mehl/Richard Goodwin to approve Resolution 2021-02, changing the meeting time to 6 P.M.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**D. DISCUSSION AND ACTION RE: STRATEGIC PLANNING.**

Director Nevins gave an update on the progress of the Ad-hoc committee.

M/S Jim Mehl/Richard Goodwin to approve the updated specification letter to PCWA.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**E. DISCUSSION AND POSSIBLE ACTION RE: RESOLUTION 2021-03 ESTABLISHING FUND BALANCES.**

**M/S Jim Mehl/Richard Goodwin** to pass Resolution 2021-03, formalizing the fund designations and balances as approved in the prior session.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**F. DISCUSSION & ACTION RE: RETIREMENT OF THE CALPERS UNFUNDED ACCRUED LIABILITY (UAL).**

**M/S Jim Mehl/Richard Goodwin** to rescind the Board's prior directive to pay down the UAL.

Treasurer Mehl stated that he had a concern with spending down District reserves since the District has two FAP construction improvement projects that may require District funds above the 20% funding that is the minimum funding commitment. He also stated that the reservoir security fence project, estimated to cost \$98,000, will need to be funded with District funds.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**G. DISCUSSION & ACTION RE: HIRING OF A PART-TIME OFFICE EMPLOYEE.**

**M/S Richard Goodwin/Pauline Nevins** to table the item.

Director Goodwin noted that, based on revised information received via the Board Packet, the District was no longer going to pay off the UAL. Also, the District could not expect any improved cashflow from such a payoff that would support hiring another employee. He stated that he plans to draft a District policy on the issue for discussion at a later meeting.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="checkbox"/> 3	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/> 2	Abstain	<input type="checkbox"/>
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Passed Unanimously: Yes

**H. AMENDMENTS TO DISTRICT CODE SECTIONS GOVERNING CONNECTION AND RECONNECTION FEES.**

The Board and staff discussed the item and made modifications to the draft ordinance. The significant items were:

- 1) Lower the proposed irrigation connection fee down from \$2,000 to \$800 to encourage irrigation connections.
- 2) Keep the proposed treated connection fee increase to \$5,584.92 from \$3,620.28
- 3) Contact the attorney to clarify disconnection fees, reconnection fees, Accessory Dwelling Unit (ADU) connection charges, and what qualifies as an ADU.

**M/S Richard Goodwin/Jim Mehl** to postpone further consideration of this item until the regularly scheduled meeting on January 20, 2022.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="checkbox"/> 3	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/> 2	Abstain	<input type="checkbox"/>
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Passed Unanimously: Yes

**I. DISCUSSION & ACTION RE: AUTHORIZING STAFF TO GO TO PUBLIC BID FOR RECOVER CAPACITY AND IMPROVE OPERATIONS AT DISTRICT RESERVOIR PROJECT.**

**M/S Richard Goodwin/Pauline Nevins** to authorize the staff and the District engineer to go to bid with an anticipated award date of December 16, 2021.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="checkbox"/> 3	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/> 2	Abstain	<input type="checkbox"/>
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Passed Unanimously: Yes

**J. FIELD REPORT**

The Board reviewed the field reports.

**K. GENERAL MANAGERS REPORT**

The general manager updated the Board on implementation of AB-361, modifications to the Brown Act which allow ongoing adjustments to holding remote meetings during declared emergencies

**VI. FINANCIAL.**

**A. TREASURER'S REPORT - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID**

Board Treasurer Mehl reported that everything looked to be in order.

M/S Richard Goodwin/Pauline Nevins to accept the report.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="checkbox"/> 3	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/> 2	Abstain	<input type="checkbox"/>
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Passed Unanimously: Yes

**VII. DISCUSSION & ACTION RE: CUSTOMER NEWSLETTER**

M/S Richard Goodwin/Jim Mehl to issue the newsletter in the customer's billing invoices.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="checkbox"/> 3	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/> 2	Abstain	<input type="checkbox"/>
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Passed Unanimously: Yes

**VIII. GENERAL DISCUSSION AND CALENDAR REVIEW**

The Board made no alterations to the current list of unscheduled agenda items.

**IX. DISCUSSION & ACTION RE: SPECIAL MEETING TO TOUR DISTRICT FACILITIES**

Difficulties with setting an agreeable date and time for the meeting were discussed.

**M/S Richard Goodwin/Pauline Nevins** moved to table the item.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>

Passed Unanimously: Yes

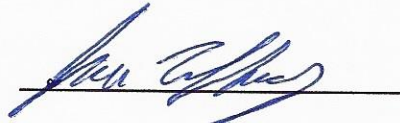
**X. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME**

The General Manager asked for the November meeting to be cancelled so that he could visit his ailing father out of state. The Board declined, suggesting that the Field Supervisor attend in his stead. The next regular meeting date is set for November 18, 2021, at 6 P.M.

**XI. ADJOURNMENT**

President Goodwin adjourned the meeting at 10:06 P.M.

Respectfully Submitted,



Jason Tiffany  
Secretary to the Board  
Midway Heights County Water District

Approved,



Richard Goodwin  
President of the Board

Dated: 12-16-2021

Midway Heights County Water District  
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County Water District.  
Copies are available upon request.