

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

June 17, 2021, 7:00 P.M. at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

With a quorum present, Richard Goodwin, Vice President, called the meeting to order at approximately 7:04 PM.

II. ROLL CALL

DIRECTORS PRESENT: Richard Goodwin, Vice President, acting President due to vacancy of office of President.
Jim Mehl, District Treasurer
Craig Stone
Don Rushton

DIRECTORS ABSENT: Vacant seat.

OTHERS PRESENT: Jason Tiffany, General Manager and Board Secretary

MEMBERS OF THE PUBLIC: Josh Alpine, Chair of the PCWA Board of Directors
Pauline Nevins
Marilyn Sommerdorf

After the roll call of Directors, **M/S Richard Goodwin / Jim Mehl** to add an item to the agenda regarding the Grand Jury report on the District's web site. The general manager informed the Board that the attorney had updated the District and that this is a routine matter and did not have to be addressed at this meeting.

Craig Stone	Aye	<input type="checkbox"/>	Nay	<input checked="" type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input checked="" type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
 Board Totals	Aye	<input type="text" value="2"/>	Nay	<input type="text" value="2"/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>

Passed Unanimously: Yes

The motion failed.

III. REVIEW AND APPROVAL OF MINUTES

M/S Don Rushton / Jim Mehl moved to accept the **May 20, 2021** minutes as written.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="checkbox" value="4"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

IV. PUBLIC FORUM

NONE.

V. GENERAL BUSINESS

A. CONSENT CALENDAR

1. DIRECTORS REPORTS-none
2. MISCELLANEOUS INFORMATION AND CORRESPONDENCE
Letters of appreciation from two customers.

M/S Don Rushton / Jim Mehl moved to accept the consent calendar.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="checkbox" value="4"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

B. DISCUSSION AND ACTION RE: APPROVAL OF GRANTS FROM THE PCWA FINANCIAL ASSISTANCE PROGRAM

M/S Craig Stone/ Don Rushton moved to accept \$414,819 in grants from PCWA.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="checkbox" value="4"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

M/S Craig Stone/ Jim Mehl moved to approve \$103,705 in matching funds for the grants.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals Aye Nay Absent Abstain

Passed Unanimously: Yes

C. DISCUSSION & ACTION RE: REVIEW OF THE DRAFT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2022, AND REVIEW OF PAY SCALES FOR WATER UTILITY MAINTENANCE WORKER I/II AND OFFICE ASSISTANT II

The Board and staff discussed the topic. Director Stone raised objection to the budget process and did not think that paying off of the District’s unfunded pension liability and the addition of a new staff member should have been in the budget. Director Stone believes that these items should be separate items discussed as part of a “zero based budgeting” process. Public comment was taken. Director Mehl stated that the District’s budget process is excellent and that the line items for new staff and the unfunded pension liability do belong in the budget. Director Mehl also suggested that the budget process should be started in February in order to provide adequate time to present and discuss the budgeting proposals.

M/S Richard Goodwin/Craig Stone moved to approve the proposed budget with the exception of the payoff of unfunded liabilities and funding for an office employee.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals Aye Nay Absent Abstain

Passed Unanimously: Yes

The general manager said he would make the necessary changes to the budget.

D. DISCUSSION AND ACTION RE: APPOINTMENT OF A NEW DIRECTOR TO COMPLETE THE TERM OF RESIGNED DIRECTOR, DAVID WILTSEE, WHICH EXPIRES 12/9/2022.

Richard Goodwin, Vice President, presented a draft Scope Statement for the ad-hoc committee to follow for reviewing the qualifications of applicants for the position. The scope was discussed and refined. Acting President Goodwin appointed Director Craig Stone and Director Jim Mehl to the committee as a non-paid committee.

E. DISCUSSION AND ACTION RE: DROUGHT UPDATE

The General Manager reported that he had attended the PCWA Board meeting on June 3, 2021 and met with PCWA staff. At this time, PCWA does not forecast mandatory drought restrictions but are asking customers to voluntarily conserve.

F. FIELD REPORT

The Board reviewed the field reports. The highlights were that 95 check valves were tested.

G. GENERAL MANAGERS REPORT

A demonstration of the District’s geographic information system (GIS) was given. GIS is a framework for gathering, managing, and analyzing data. Rooted in the science of geography, GIS integrates many types of data. It analyzes spatial location and organizes layers of information into visualizations using maps and 3D scenes. With this unique capability, GIS reveals deeper insights into data, such as patterns, relationships, and situations—helping users make smarter decisions.

VI. FINANCIAL.

A. TREASURER'S REPORT- APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID FOR MAY 2021

M/S Don Rushton/Richard Goodwin moved to accept the report.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

VII. DISCUSSION AND ACTION RE: GENERAL MANAGER PERFORMANCE EVALUATION

Public employee performance evaluation process involving the General Manager under Government Code sections 54954.5(e) and 54957 to be discussed and scheduled for Closed Session at a date to be decided.

VIII. DISCUSSION AND ACTION RE: BOARD/STAFF GENERAL DISCUSSION AND CALENDAR REVIEW

The Board and staff may take this opportunity to ask questions; provide or receive information; make requests or provide direction regarding subsequent meeting agendas. Future agenda items:

1. Amendments to District code book section 6.3.1 treated water service connection charges, section 6.5.2 treated reconnection charges, section 6.5.3 irrigation water connection and reconnection charges.
2. SB998 disconnections of residential water service for nonpayment.
3. Ethics policy for appointing Board members.
4. Construction contracts for irrigation system and PCWA grants.

5. Discussion and action on how to include public comments into minutes.
6. Discussion and action concerning Director's reports.
7. Consent Calendar items.
8. Format of minutes.

VIII. ADJOURNMENT

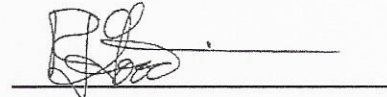
Vice President Goodwin adjourned the meeting at 9:57 PM.

Respectfully Submitted,



Jason Tiffany
Secretary to the Board
Midway Heights County Water District

Approved,



Richard Goodwin
Vice-President of the Board

Dated: 7-21-2021

Midway Heights County Water District
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County
Water District.
Copies are available upon request.