

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**

Regular Board Meeting Minutes

16825 Placer Hills Road, Meadow Vista CA. 95722 Thursday, May17, 2018

**I. CALL TO ORDER**

With a quorum present, President Craig Stone called the meeting to order at 7:02 pm.

**II. ROLL CALL**

**DIRECTORS PRESENT:** Craig Stone  
Bruce Kranz  
Tracy Langlands  
David Wiltsee

**DIRECTORS ABSENT:** Donald Rushton

**OTHERS PRESENT:** Jason Tiffany, General Manager-Secretary to the Board

**MEMBERS OF THE PUBLIC:** None

**III. REVIEW AND APPROVAL OF MINUTES**

M/S David Wiltsee / Tracy Langlands to approve the minutes from the April 19, 2018 Regular Meeting as written.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Bruce Kranz	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input checked="" type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value="1"/>
Passed Unanimously:	Yes	<input type="text" value=""/>						

**IV. PUBLIC FORUM**

None.

**V. GENERAL BUSINESS**

**A. MISCELLANEOUS INFORMATION AND CORRESPONDENCE**

The General Manager informed the Board that he had applied for technical assistance from the State of California in conducting a rate case study but at this time the State has reached maximum capacity and that they would reevaluate providing assistance at the end of the year.

**VI. POLICIES & PROCEDURES**

The General Manager informed the Board that he had met with the ad-hoc committee this past month to discuss the easement pamphlet. The comments were under review and should be available for the Board to review at the next meeting.

**VII. DISTRICT OPERATIONS REPORTS**

**A. DIRECTORS' REPORTS**

None

**B. GENERAL MANAGER'S REPORT**

None.

**C. FIELD OPERATIONS REPORT**

Provide updated water usage information to the Board

**VIII. FINANCIAL**

**A. REVIEW OF 1ST DRAFT OF BUDGET FOR FISCAL YEAR 2019**

The Board did an extensive review of the draft budget.

M/S Bruce Kranz/Tracy Langlands to approve the draft as the budget for FY2019.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Bruce Kranz	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**B. TREASURER'S REPORT- APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID**

Discussion and review of the Fund Summary, Checking Account Reconciliation, and Check Register showing the balances of all of the District's funds and bills paid for the month of April 2018.

M/S Bruce Kranz / Craig Stone to approve the report.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Bruce Kranz	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**IX. BOARD/STAFF GENERAL DISCUSSION AND CALENDAR REVIEW**

The General Manager reported that the annual review of delinquent accounts would be on the next agenda.

**X. DISCUSSION & ACTION RE: APPOINTMENT OF AD-HOC COMMITTEE TO NEGOTIATE CHANGE TO GENERAL MANAGER’S COMPENSATION AND BENEFITS**

David Wiltsee / Tracy Langlands to appoint Craig Stone and Bruce Kranz to the committee.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Bruce Kranz	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**XI. CLOSED SESSION: CONFERENCE TO PROVIDE DISTRICT’S LABOR NEGOTIATORS WITH DIRECTION CONCERNING CHANGES TO GENERAL MANAGER’S COMPENSATION AND BENEFITS; GOVERNMENT CODE SECTION 54954.5(F) AND 54957.6.**

The Board went in to closed session @ 8:04 pm

**XII. RETURN TO OPEN SESSION**

The Board returned from closed session @ 8:15 pm with noting to report.

**XIII. ADJOURNMENT**

President Craig Stone adjourned the meeting at 8:20 pm to the Regular Board meeting scheduled for June 21, 2018 @ 7:00 pm at the MHCWD office located at 16717 Placer Hills Road in Meadow Vista, CA.

Respectfully Submitted,

Approved,

\_\_\_\_\_  
 Jason Tiffany  
 Secretary to the Board  
 Midway Heights County Water District

\_\_\_\_\_  
 Craig Stone  
 President of the Board

Dated: \_\_\_\_\_

Midway Heights County Water District  
 All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County Water District.  
 Copies are available upon request.