

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

September 17, 2020 @ 7:00 P.M.

Note: Pursuant to the Governor's Executive Order N-29-20, and given the state of emergency regarding the threat of COVID-19, the meeting was held via webinar.

I. CALL TO ORDER

With a quorum present, President Craig Stone called the meeting to order at 7:05 pm.

II. ROLL CALL

DIRECTORS PRESENT: Craig Stone
Donald Rushton
Tracy Langlands

DIRECTORS ABSENT: David Wiltsee
Vacant position

OTHERS PRESENT: Jason Tiffany, General Manager-Secretary to the Board

MEMBERS OF THE PUBLIC: Jim Mehl.
Richard Goodwin
Pauline Nevins
Barbara Milton
Other unidentified member of public via Zoom

III. REVIEW AND APPROVAL OF MINUTES

M/S Craig Stone/Tracy Langlands moved to approve the minutes from the August 20, 2020 Regular Meeting as amended.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

IV. PUBLIC FORUM

None

V. GENERAL BUSINESS

A. DISCUSSION AND ACTION RE: ITEMS TO BE PLACED ON CONSENT CALENDAR.

M/S Craig Stone/Tracy Langlands moved to place the DIRECTORS' REPORTS, GENERAL MANAGER'S REPORT, FIELD OPERATIONS REPORT, POLICIES & PROCEDURES, if just an update and of a routine nature and MISCELLANEOUS INFORMATION AND CORRESPONDENCE on the consent calendar.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
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Passed Unanimously: Yes

B. DISCUSSION AND ACTION RE: COYOTE HILLS ESTATE PUMPING STATION, DEEDED FIRE EASEMENT, PUBLIC ACCESS TO DISTRICT EASMENTS AND ACCUSATION BY CUSTOMER JIM MEHL THAT THE DISTRICT BLOCKED ACCESS TO A COMMUNITY EMERGENCY FIRE ESCAPE ROUTE ON BRIDLE PATH ROAD AND NATURE'S WAY.

After taking public comment the Board **M/S Craig Stone / Donald Rushton** to direct the General Manager to contact the fire district and the District's insurance provider and report back regarding District liability and community safety. Director Langlands and Jim Mehl read prepared statements. Those statements are attached.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
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Passed Unanimously: Yes

C. DISCUSSION AND ACTION RE: CONSIDER ADOPTING RESOLUTION NO. 2020-03 BIENNIAL REVIEW OF CONFLICT OF INTEREST CODE

M/S Craig Stone / Donald Rushton to adopt the resolution.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
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Passed Unanimously: Yes

D. DISCUSSION AND ACTION RE: SET DATE AND LOCATION FOR SPECIAL MEETING: CLOSED SESSION GENERAL MANAGER PERFORMANCE EVALUATION

M/S Craig Stone / Tracy Langlands moved to hold a Special Meeting at the District office on October 8, 2020 to perform the review.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

E. DISCUSSION & ACTION RE: APPOINTMENT OF AD-HOC COMMITTEE TO NEGOTIATE CHANGE TO GENERAL MANAGER'S COMPENSATION AND BENEFITS

M/S Craig Stone / Don Rushton moved to have Director Rushton and Director Langlands serve on the committee for no compensation.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

VI. DISTRICT OPERATIONS REPORTS

A. DIRECTORS' REPORTS

None

B. GENERAL MANAGER'S REPORT

None

C. FIELD OPERATIONS REPORT

Reported that District staff repaired three treated leaks and that the District was running at a 96% recovery rate on the treated system.

VII. FINANCIAL.

A. TREASURER'S REPORT- APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

Discussion and review of the Fund Summary, Checking Account Reconciliation, and Check Register showing the balances of all the District's funds and bills paid for the month of August 2020.

M/S Tracy Langlands/Craig Stone moved to accept the report.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="2"/>	Abstain	<input type="text" value=""/>
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Passed Unanimously: Yes

IX. BOARD/STAFF GENERAL DISCUSSION AND CALENDAR REVIEW

Update on gates across District property.

X. ADJOURNMENT

President Stone adjourned the meeting at 8:33 pm.

Respectfully Submitted,

Approved,

 Jason Tiffany
 Secretary to the Board
 Midway Heights County Water District

 Craig Stone
 President of the Board

Dated: _____

Midway Heights County Water District
 All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County Water District.
 Copies are available upon request.